MINUTES OF ANNUAL MEETING OF GENERAL COUNCIL April 14, 1921

The Annual Meeting of General Council was held on Thursday, April 14, 1921, at 156 Fifth Avenue, New York City, the Chairman, Mrs. W. E. Waters presiding.

The following members were present:

Woman's Board of Foreign Missions	Woman's Board of Home Missions
Mrs. W. E. Waters	Mrs. H. C. Louderbough
Mrs. D. J. Fleming	Mrs. C. B. Fernald
Mrs. E. B. Cragin	Miss Mabel G. Parker
Mrs. H. B. McCrone	Mrs. John McDowell
	Miss Lucy H. Dawson

Miss Jane G. Foster - Chairman of Committee on "Over Sea and Land".

Meeting opened with prayer by Mrs. Cragin.

Minutes

The minutes of the last meeting were read by the Secretary and after correction approved.

Reports of Officers

Report of the Chairman, Mrs. Waters was read and accepted.
The Annual Report of the Secretary, Mrs. McDowell was read and accepted.

Reports of Committees

1. "Over Sea and Land"

The annual report of the "Over Sea and Land" Committee was read by Miss Foster, Chairman and accepted. The fact that money was still being received for subscriptions to "Over Sea and Land" - although the Magazine has been discontinued led to the following recommendation:

> That the offices of Woman's Work and the Home Mission Monthly be requested to return all subscriptions received for "Over Sea and Land" and "Everyland".

The Treasurer's statement reported a balance of $222.18. General Council recommends that the balance of $222.18 in the Treasury of "Over Sea and Land" be left in the hands of the former Committee.

2. STUDENT COMMITTEE

The annual report of the Student Committee - Miss Elinor Purves, Chairman, was read and accepted. The resignation of Miss Mary Ashoy Cheek, Field Student Secretary was read and motion carried that the following recommendation be presented to the Woman's Boards of Missions:

> That the resignation of Miss Mary Ashby Cheek, beaccepted with regret.

3. WESTMINSTER GUILD

The annual report of the Westminster Guild Committee, Mrs. W. B. Jennings, Chairman was read and accepted.

4. JOINT PUBLICATIONS

The annual report of the Secretary of Joint Publications, Miss Allis - was read and accepted. Report on Year Book of Prayer was submitted by Miss Mabel Sheibley and accepted.

UNFINISHED BUSINESS

GENERAL COUNCIL RULES

Motion made and carried that the Chair appoint a Committee to review actions of General Council to date and to draw up a set of rules for the guidance of General Council and that Mrs. Waters be a member of this Committee - Committee appointed - Mrs. Waters, Mrs. McDowell and Miss Parker.

WHAT AND WHEN

A letter from Miss Allis was read - and after some discussion it was moved and carried that action regarding What and When be deferred.

JOINT PUBLICATIONS

A letter from Miss Allis was read, and after discussion the following recommendation carried:

> General Council recommends, that we have under General Council a Chairman of Joint Publications whose duties shall be defined in the new rules for General Council now under consideration.

PETITION OF ILLINOIS SYNODICAL SOCIETY (See minutes of Feb. 15th)

A letter from Mrs. Wilson of the Illinois Synodical Society was read by the Secretary, and after discussion the following recommendation was moved and carried:

> General Council recommends, that the suggestions outlined in the petition recieved from the Illinois Synodical Society be discussed if possible at a Conference of Synodical and Presbyterial Workers, during the time of the Meetings of the Womans Boards and in addition, that when Board representatives are sent to Presbyterial and Synodical Societies they seek to find out the sentiment of the constituency regarding these suggestions:

Recommendations of General Council regarding Membership in Auxiliary Societies (See minutes of February 15th)

This recommendation was accepted by the Woman's Board of Foreign Missions but returned to General Council by the Woman's Board of Home Missions. After further discussion of this recommendation, the General Council votes:

> That the recommednation concerning membership in Auxiliary Societies by returned to the Woman's Board of Home Missions with the statement that General Council is unable to offer any better definition of membership in Auxiliary Societies and hopes that the Woman's Board of Home Missions will see its way clear to accept this recommendation - it having been accepted by the Woman's Board of Foreign Missions.

REPORT OF NOMINATING COMMITTEE

Mrs. Fernald, Chairman of Nominating Committee presented the following report:

For Chairman — Mrs. H. C. Louderbough
For Secretary — Mrs. H. B. McCrone

Report was accepted unanimously.

The Annual reports of officers and chairmen of Committees are being typed for permanent record and will be on file in the office of each of the Woman's Board of Missions.

Meeting adjourned.

MINUTES OF GENERAL COUNCIL

INDEX

	Page
Advertising - Over Sea and Land -	59
Age of Admission to Westminster Guild Chapters and Circles	13
Annual Meeting of General Council - date of -	75
Apportionments etc. - date for sending out -	77
Associate Members - department for -	81,82
Autobiographical Sketches of Westminster Guild missionaries -	19
Board actions to be reported to Secretary of General Council	90
Board of Ministerial Relief - regarding appeal to societies for help -	84
Board speakers - dates for accomodation at Synodical meetings -	78
Budgets -	
Over Sea and Land - 1917-1918 -	56, 57, 59
Student Work - 1917-1918 -	28 - 30
Bulletin - Westminster Guild -	
Free copies -	17, 54
Number of issues a year -	17, 54
Advertising of -	17,
Question regarding financing referred to special Committee on Financing and Distributing Joint Publications -	17
Not to be entered as second class matter in the Post Office -	17, 54
Increase in price of -	54
Referred to Committee on Re-organization of Westminster Guild Administration -	54
Reading of second proof by Westminster Guild Secretary -	95, 98
Canidates for positions under General Council -	75
C.E. Programs - free distribution of -	44
C. E. Missionary Topics -	15
Chicago Conference and meetings of General Council - Final actions to appear in an identical article in Home Mission Monthly and Woman's Work -	43
Closing of presbyterial societies' books - March 10th -	67
Closing of quarters of presbyterial societies - uniform date recommended -	67
Conference in New York of Student Committee -	26, 67
Contingent Fund -	67
Contributing Member ship -	80

	Page
Committees -	
Central Committee - Financial statement of -	72
Elected by General Council -	90
Committee on Over Sea and Land -	90, 101
" " Financing of General Council - report of -	71
Committee on Revision of Report Blanks -	45, 46
" " Student Work -	99, 100
" " Financing and Distributing Joint Publications -	17, 38
Nominating Committee of General Council -	90
Corresponding member for Woman's Department of Board of Freedmen on General Council -	83
Cuba - Jubilee leaflet - Westminster Guild -	22, 43
Communications concerning General Council to be sent General Council member of each Board -	90
Date for sending out instructions and plans for new work of Boards -	77
Date of closing of presbyterial societies' books -	67
Date of closing of quarters of presbyterial societies -	67
Definition of membership in Woman's Missionary Society -	80
" " Joint Societies -	79
Department for Associate Members -	
Scope and duties of -	81
Leaflet on -	81
Committee on securing suitable name and definition of membership for Extension Department -	81
Report of Committee -	81, 82
Docket of General Council -	89
Duties of Secretaries and Standing Committees -	88, 91
Educational -	33 - 37
Election of Secretary for Publications, Secretary for Westminster Guild and members of Standing Committees -	90
Enrolment cards - Missionary Education -	34, 43
" " - Westminster Guild -	21. 34, 53
Extension Department of Department for Associate Members -	81, 82
Expense of leaders for study classes or courses -	33, 67, 78
Expense of Westminster Guild organization literature -	18, 19, 53, 94, 97

	Page
Field Secretaries - Organizing Home and Foreign Societies -	67, 79
Field Student Secretaries - salaries -	24
Final actions of Chicago Conference and meetings of General Council to appear in an identical article in Home Mission Monthly and Woman's Work -	43
Financial -	67 - 74
Financial statements of General Council meetings -	72, 73
" statement of Student Work to General Council to be that of the fiscal year -	25
Financing and distributing Joint Publications -	94
" of General Council -	71
Fixed date for sending blanks - Question from Board of the Southwest -	77
Flier for Year Book of Prayer - to be dispensed with -	52
Freedmen - Presentation to Young People Organizations of work of Board of Missions for -	3, 74, 83

General Council -	
Method of taking the vote -	75
Election by ballot of Committee on Nominations -	75
Stationery -	75
Power of committees -	75
Adoption of recommendation from Central Committee that all communications of General Council be sent General Council representative of each Board -	75
Canidates for positions -	75
General Secretary of Woman's Board of Home Missions and Executive Secretary of Central Committee to sit with General Council having privilege of the floor but not the vote -	75
Final action of General Council to be indicated to Boards -	75
Sending down of General Council actions by Boards	76
Minutes of General Council to be placed on file after final actions are recorded -	76
Financing of General Council -	71
Annual meeting - time for holding -	75
New rules to be incorporated in Standing Rules -	75
Interpretation of title "General Council" -	76
Term of office of officers -	76
Corresponding member for Woman's Department of Board of Missions for Freedmen on General Council -	85
Standing Rules of General Council -	86, - 91
Secretary for Publications -	90-92
" " General Council -	90
Appropriation for expenses of meetings -	73
Secretaries and Committees of General Council -	90-91

	Page
Gifts - "Specials"-	68
" for Student Work -	23
" to Freedmen from Westminster Guild -	15, 16, 69, 70
" for Jubilee Funds and Cuba Special -	15
" from Sunday Schools -	4
"Hints for 1918-1919" - Westminster Guild -	19
Home for Missionaries -	85
Handbook or Manual -	48
publication of -	48
Committee on preparation of -	48
Mrs. Anderson's chart for -	48
Price of -	48
Model constitution for joint auxiliary societies to be included in -	48
Printing and preparation of -	42, 43, 48
Interpretation of title "General Council" -	76
Increase - per cent. of - 69	69
" in apportionments of Woman's Boards for Over Sea and Land -	56, 57
Interchange of information between Women's Boards regarding plans or policies of work in which both are interested -	77
Imprint for all Joint Publications of General Council -	40, 93
" " Joint Literature -	53
" " Westminster Guild Publications -	18, 40, 41, 53, 94, 97
Joint C. E. programs -	42
Joint Student Committee and Westminster Guild Council -	23
Joint Publications of General Council - imprint for -	40
Joint organization literature - recommendation from Woman's Board of Home Missions and Central Committee for immediate preparation of -	42, 48
Joint envelopes -	47
Joint publications for Young People's work -	42
" " - Financing and distributing of -	38, 94
" " - Carbon copies to be submitted to Home and Foreign Boards, order for publications to be placed within three weeks -	42
Joint publications for Westminster Guild - distributing of -	22, 38, 39, 45

	Page
Joint literature - Question from Board of Southwest for adjustment concerning the sending of joint literature into the territories -	39
Joint societies - promoting of and definition of -	79
Jubilee leaflet - Westminster Guild -	22, 43
Junior Life Membership - Occidental Board -	85
Leaders for study classes or courses -	33, 67, 78
Lecture course for women's societies -	35, 36
Light Bearers - matter of desirability of changing name -	2
" " - programs -	42
Literature -	
Ordering of -	38
Expenses of -	38
Unsold stock -	38
Cost of -	38
Distribution of -	38
Manual for Light Bearers -	4
Meetings of General Council - expenses of -	72, 73
Meetings and speakers for synodical and presbyterial societies -	78
Members of Standing Committees -	90
Membership in Woman's Missionary Societies -	
General membership -	80
Contributing membership -	80
Associate membership -	80
Definitions of -	80
Minutes of Chicago, Nov. 1915, and General Council, June 5, 1916 and September 28, 1916 - explaining present compilation of -	1
Minutes of Westminster Guild to be sent to Secretary of Westminster Guild of General Council -	14
Mission study packets and books for Westminster Guild -	21, 34

	Page
Missionary Education -	33 - 38
Secretaries of Home and Foreign Boards -	33
Function of Secretaries -	33
Unification of work through instructions sent to Secretaries -	33, 34
Expense of leaders for study classes -	33
Prohibition cards - reporting of study classes -	34, 34, 35
Packets of slips -	34, 35
Standard - scope of work in a local church -	35
Suggestions and reminders" -	35 - 36
Definitions -	35, 36
Study classes -	34, 34
Lecture Courses -	
Organization of Field Societies by Field Secretaries -	67, 79
Objects for Westminster Guild gifts to Home Missions -	98
Over Sea and Land -	56 - 59
Offices -	56
Recommendations -	56, 58
Budget for 1917-1918 -	56, 57, 59
Standing Committee of General Council on -	56
Increase in apportionments of Woman's Boards for -	56, 57
Price, recommendation to increase -	58
Philadelphia recommends magazine be continued -	58
Suggestions to improve magazine -	58
300.- to be requisitioned by Over Sea and Land at end of fiscal year if needed -	58
Advertising -	59
Increase in subscription price -	59

Organization - Jubilee Funds - Cuba Special -	15, 16
Northfield Program combined with schedules of of the Secretaries of the Student Committee -	30

Organization literature - expense of -	18, 19, 53, 94, 98
Organization literature - financing of for joint organizations -	22, 38, 43
Organization of Joint Societies by Field Secretaries -	67, 79
Objects for Westminster Guild gifts to Home Missions -	98
Over Sea and Land -	56 - 59
Offices -	56
Recommendations -	56, 58
Budget for 1917-1918 -	56, 57, 59
Standing Committee of General Council on -	56
Increase in apportionments of Woman's Boards for -	56, 57
Price, recommendation to increase -	58
Philadelphia recommends magazine be continued -	58
Suggestions to improve magazine -	58
300.- to be requisitioned by Over Sea and Land at end of fiscal year if needed -	58
Advertising -	59
Increase in subscription price -	59

	Page
Over Sea and Land - continued	
Committee on Over Sea and Land -	100
Membership	
Officers	
Duties	
Budgets	
Reports	
Packets of helps for S. B. Societies -	42
Per Cent. of Increase -	69, 70
For 1918-1919 -	69
To be asked from Westminster Guild -	15, 16, 69, 70
Question regarding reckoning percentage of increase on receipts from societies exclusive of certain individual special gifts -	69
Recommendation from Philadelphia Board that a ten per cent. increase in regular gifts be asked from societies for 1919-1920 -	69
Pledge Blanks for Young People's Societies -	77
Programs on Home and Foreign Mission missionaries for Westminster Guild -	38
Programs for Women's Joint Organizations -	43
Policy for Sunday School gifts -	4
Publications -	38 - 66
Printing of publications -	38
Publications - Westminster Guild -	18, 19, 20, 22
" - Student Work -	29, 31
" - Cost of -	38
" - Distribution of -	38
" - Printing of -	38
Percentage of increase to be asked each year - appointment of committee to consider matter -	69
"Right of Access" -	83
Question from Board of Southwest regarding relation to Council of National Defense -	
Recommendations -	
Report Blanks for Young People's Societies -	45
Report Blanks for Westminster Guild -	18, 53
Report Blanks -	45 - 46
Changes in -	45
For Joint Organizations -	45
Committee on revision of -	45
Coopted members of Committee -	45

	Page
Report Blanks - continued -	
Suggestion that blanks be uniform as to inclusion or exclusion of dates -	45
Copies of new blanks to be sent each Board for acceptance, further suggestions or criticisms -	46
Question from Board of Southwest regarding report blanks -	46
Scholarships in Training Schools -	30, 31
Scope of Work and Right of Access -	84
Secretaries -	
Westminster Guild -	
Appointment of -	12, 90
Duties of -	91, 96
Term of office -	96
Powers of -	97, 98
General Council -	90
Missionary Education -	33
Field Secretaries -	67
Young People's Work -	3
Student Secretaries -	
Field Student Secretaries -	23, 24, 100
Board Student Secretaries -	23, 100
Secretary for Publications -	
Ordering the printing of publications -	38, 94
Duties -	92
Powers of -	96
Term of office -	92
Secretaries and Committees - from Standing Rules -	90
Speakers' travelling expenses -	67, 78
Special Gifts -	68, 69
Standards of Excellence -	
100% basis and term of year for -	61, 63
Adoption of -	61
Colors for societies -	61
Imprint of all seven Goals on -	61
Committee on rewording -	61
Suggestions to committee -	61, 62
Foot-note to be always added to Item 4 -	61
For Synodical Societies -	63
For Presbyterial Societies -	64
For Women's Auxiliaries -	65
For all Young People's Organizations -	7, 66
Statistical Report Secretary - recommendation re -	45
Standard of percentages for Gifts from Young People's Societies -	4, 68

	Page
Standing Rules of General Council -	86 - 89
Name -	86
Member ship -	86
Purpose -	86
Power -	86
Officers -	87
Secretaries and Committees -	87, 90
Duties of Secretaries and Standing Committees -	88, 91
Meetings -	88
Basket -	89
Proxies -	89
Finance -	89
Quorum -	89
Amendments -	89
Student Work -	23 - 32
Gifts for -	23, 25, 27, 67
Imprint -	24, 27
Expenses of member of Philadelphia Board at meetings of Joint Committee -	23, 67
Work of Student Secretary -	23
Joint Student Committee and Westminster Guild Council -	
Date of organization -	24
Purpose of -	24
Field Student Secretaries - salaries -	24
Presentation of Home and Foreign Fields -	24
Objects -	24, 25
Leaflet -	27
Financial statement sent to General Council -	25
Budget to be considered at January meeting of General Council -	25
Recommendations from Central Committee -	25
New Field Secretary to be secured -	25
Closer co-operation between Boards -	25
Field Student Secretary to consult with President of Board and its Five student secretaries before entering that Board's territory -	26
Emergency plan -	26
Conference in New York of full Student Committee	26
Printing - 200.- approved for printing literature -	29, 55
Special printing -	26
Budget for 1917-1918 -	28, 29, 30
Salary increase -	30
Scholarships in Training Schools -	30, 31
Committee conferences -	31
Literature for Student Conferences and College Work -	31
Student Volunteer Campaign - program and additional budget -	32
Names and addresses of all seven Boards to appear on Student Committee leaflets -	27
Appointment of Student Field Secretaries -	25
Summer conferences and early autumn work planned by outgoing committee -	25

	Page
Student Work - continued -	
Offer from Department of Immigration of Board of Home Missions to provide a Student Secretary -	30
Three Secretaries to be constantly utilized by Student Committee -	30
Transfer of balance of funds in budget from salary to travel account -	30
Northfield Program to be combined with schedules of secretaries of Student Committee -	30
Salaries and travel expenses of secretaries to be borne by tentative budget of $7384.34 presented by Student Committee -	30
Committee on Student Work -	99 - 100
Membership -	99
Officers -	99
Duties -	99
Budget -	99
Reports -	99
Student Secretaries - Field and Board -	100
Subscription price of Over Sea and Land - Increase in -	59
Sunday School Gifts -	4
Standing Committees -	90, 91
Stereopticon lecture on Home and Foreign Westminster Guild objects -	19
Study Class - Definition of -	35, 36
Suggestions and Reminders -	37
Term of office of Westminster Guild Secretary -	96
Term of office of Secretary for Publications -	92
Term of office of officers of General Council -	76
Travelling expenses of speakers -	67, 78
Woman's Missionary Society - membership in -	80
Woman's Work and Home Mission Monthly - request for consolidation and recommendation not to -	60

	Page
Westminster Guild -	12 - 22
Bulletin	
Free copies -	17, 54
Number of issues a year -	17, 54
Advertising -	17
Question regarding financing referred to special Committee on Financing and Distributing Joint Publications -	17
Not to be entered as second class matter in post office -	17, 54
Increase in price of -	54
Referred to Committee on Re-organization of Westminster Guild Administration -	54
Sending of second proof by Westminster Guild Secretary -	95, 98
Committee on revision of Westminster Guild administration -	14
Presbyterial Westminster Guild Secretaries -	
Appointment of -	12, 91
Duties of -	91, 96
Term of office -	96
Powers of -	97, 98
Westminster Guild Council and Joint Student Committee -	13
Closing date of Westminster Guild fiscal year -	13
Age of admission to Westminster Guild Chapters and term of membership -	13
Plan for an all inclusive organization for Westminster Guild -	13
Minutes of meetings of Westminster Guild Committees to be sent to Secretary of Westminster Guild of General Council -	14
Presenting work to younger missionary organizations -	14
Expenses of stationery, stamps and tours -	15, 53
Gifts for Freedmen -	15, 74, 83
Per cent. of increase -	15, 16, 69, 70
Gift for Jubilee-Cuba Special - 1919-1920 -	15
Budget -	16
New Era Fund -(Cuba-Jubilee) -	16
Recommendations from Westminster Guild Committee -	18, 19
Imprint for publications -	18, 40, 41, 53, 94, 97
Report blanks -	18, 53
Westminster Guild pins - ordered through General Council -	19
Auto-biographical Sketches of missionaries -	19
Hints for 1918-1919 -	19
Stationery - name of Westminster Guild Secretary not to appear on -	18, 19, 53
Programs -	19
Stereopticon lecture -	19
"Westminster Guild in Outline" - reprinted -	19, 20
Enrolment card -	21, 54, 53

	Page
Westminster Guild - continued -	
Mission study packets and books -	21, 34, 97
Program meetings -	21, 34
Cuba-Jubilee leaflet -	22, 43
Packets of Helps -	34
Helps on Study Books - publishing of -	21, 95, 97
Question from Board of Northwest concerning adjustment of expense of organization literature -	44
Secretary for Westminster Guild shall be allowed to sit with Westminster Guild sub-committee of Executive Committee of Central Committee of Woman's Boards of Foreign Missions and with Westminster Guild Committee of Woman's Board of Home Missions -	97
Organization literature -	
Expense of -	18, 19, 22, 53, 94, 97
Financing of -	19, 21, 22, 38, 43
Ordering of -	19, 95, 97
Distributing of -	22, 38, 39, 43, 53
Committee on details of organization and changes in Standing Rules -	14
Objects for gifts -	97

Year Book of Prayer -	49 - 62
Re unification with Prayer Calendar -	49
Report of Committee on union of Prayer Books -	49, 50
Recommendation from Central Committee -	49
Report accepted as amended -	50
Recommendations from Woman's Board of Home Missions -	50
Price of -	51
Request from Board of Publication and Sabbath School Work for inclusion of Sunday School missionaries -	51
Recommendations from Secretary of Publications -	51
Color	
Topics	
Imprint	
Pictures of missionaries	
Map of the world	
Omission of detailed information concerning organizations etc.	
Stations on Foreign field	
Scripture headings	
Flier for Year Book - to be dispensed with -	52
Deliveries of -	52
Discount -	52

	Page
Young People's Work -	2 - 11
Secretaries -	3
Presentation of work of the Board of Missions for Freedmen -	3, 74, 83
Designation of gifts for the Board of Missions for Freedmen -	3
Policy for Sunday School gifts -	4
Uniform pledge blanks -	4, 77
Gifts - standard of percentages for Young People's Societies -	4, 68
Manual for Light Bearers -	4
Expenses of synodical and presbyterial secretaries -	4
C. E. Missionary topics -	5
Programs -	
Initiation of joint programs for C. E. -	6
Free distribution -	41
For joint organizations -	42, 45
For Light Bearers preparing for and Foreign Missions -	6, 42
For Junior C. E. -	6, 42
Preparation of C. E. Programs -	43
Rewards of excellence -	7
Cooperation of the Women's Boards of Home and Foreign Nations concerning missionary education and training of Young People -	8
Program prepared by Young People's Department of Board of Publication and Sunday School Work -	11
Joint publications -	42
Packets of help -	5, 42
Report blanks -	2, 45
Changing name of Light Bearers -	2
Distribution Young People's Society Program -	9 - 11